



## QSP ADDENDUM #1

To: All Bidders  
From: Rita V. Brousseau, Chief Procurement Officer  
Date: February 8, 2024  
Re: QSP 2024-2 On-Call Tree Services

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This Addendum modifies and forms a part of the Bid Set documents dated January 31, 2024.

This Addendum consists of the following: Two (2) typed pages and a Revised Form for General Bid (3 pages).

Where any items called for in the bid documents are supplemented here, the supplemental requirements shall be considered as added thereto. Where any original item is amended, voided, or superseded here, the other provisions of such items not specifically amended, voided, or superseded shall remain in effect.

THE NUMBER OF THIS ADDENDUM MUST BE ENTERED IN THE APPROPRIATE SPACE PROVIDED ON "GENERAL BID FORM."

### Answers to Bidder's Questions:

- Question:** Can you provide a copy of the last three years' bid results?  
**Answer:** Bids for this service have never been solicited in the past. This is the first year.
- Question:** "Method of Measurement" are these measurements Diameter or Circumference? Where are the measurements taken? Industry standard would be "DBH" Diameter Breast Height.  
**Answer:** Measurements are Diameter and shall be taken using the "DBH" Diameter Breast Height.
- Question:** Response Time, "Under the definition of this clause, an emergency rate shall only be applicable to the first 24 hours after the Contractor has been notified." How would this apply to an ongoing or an emergency situation which requires more than 24hrs of response? After 24 hrs. of response would we have 5 days to schedule the remainder of the work at non-emergency rates?  
**Answer:** The intent is that remediation of the immediate emergency or safety issue will be addressed within the 24-hour period. Associated work to complete the project



which would be a non-emergency, can be scheduled with a designee of the authority and billed at the non-emergency rate.

4. **Question:** Traffic Control, "On heavily traveled roadways, a traffic officer shall be utilized to safely direct traffic through the work area. The traffic officer will be provided and paid for by the Contractor. The decision as to the locations where traffic officers will be utilized will be made solely by the Authority after consultation with the Contractor. The Contractor shall organize his work in such a manner to group together work locations that may require an officer to best utilize the officer's time and avoid the necessity of paying for hours not worked due to the guaranteed minimum hours requirement of the officers". Does the contractor pay for police details and/or flaggers? This paragraph is worded in a manner that sounds like the intention is for Lowell Housing Authority to provide the police details and/or flaggers. Does the Lowell Housing Authority have their own police officers to provide, or would Lowell police have the final call as to when officers are required?

**Answer:** On the rare occasion a police detail is needed, the housing authority will contact, hire and pay the police.

5. **Question:** On items 109 and 110 do you mean height, not diameter? If not, that would mean you are looking at pricing for trees that are 6'-12' wide and 12-19' wide? I just want to make sure that is accurate. Also, a 10" diameter and 36" diameter tree is a very different cost and labor breakdown, but you are only asking for pricing of 36" and under.

**Answer:** It refers to diameter; however, the ranges have changed and are reflected in the revised bid price sheet attached to this addendum. Revisions to line item #'s 107-116.

6. **Question:** Could you be more specific on the number of trees that will be closer to 36" and closer to 10"?

**Answer:** This contract is for on-call as needed throughout the agency.

END OF ADDENDUM #1



## FORM FOR GENERAL BID

### \*\*\*\*REVISED\*\*\*\*

TO THE AWARDING AUTHORITY:

A. The undersigned proposes to furnish all labor and materials required for **QSP 2024-2 On-Call Tree Services**, for the Lowell Housing Authority in Lowell Massachusetts in accordance with the Contract Documents for the contract price specified below, subject additions and deductions according to the terms of the specifications.

Extraneous numbers, prices, comments, etc., appearing elsewhere on this bid shall be deemed to have no effect on the prices offered in the designated locations and will not be considered. Bid prices/fees are final and all inclusive. No extra charges shall be billed to the Authority. Vendor shall bid on all items. Placing a No-Bid on items may result in the rejection of your bid as non-responsive.

**QUANTITY OF WORK:** The below estimated quantities do not guarantee the actual amount that will be purchased or awarded during the year, but the total amount will be used in determining and evaluating the low bidder.

This bid includes addenda # \_\_\_\_\_

Years in business: \_\_\_\_\_

B. The Proposed Contract Price

Item #	Description	UOM	Unit Price	Est. Qty.	Total Price
101	Aerial Lift truck with 70-ft. vertical reach with operator	HR	\$	2	\$
101E	Aerial Lift truck with 70-ft. vertical reach with operator – <b>EMERGENCY RATE</b>	HR	\$	2	\$
102	Chipper Truck and Chip Truck with operator	HR	\$	10	\$
102E	Chipper Truck and Chip Truck with operator – <b>EMERGENCY RATE</b>	HR	\$	2	\$
103	Log Truck with Grapple, 20-ft. length with operator	HR	\$	2	\$
103E	Log Truck with Grapple, 20-ft. length with operator – <b>EMERGENCY RATE</b>	HR	\$	2	\$

Item #	Description	UOM	Unit Price	Est. Qty.	Total Price
104	(1) Tree Climber/Trimmer	HR	\$	2	\$
104E	(1) Tree Climber/Trimmer – <b>EMERGENCY RATE</b>	HR	\$	2	\$
105	(1) Laborer	HR	\$	15	\$
105E	(1) Laborer – <b>EMERGENCY RATE</b>	HR	\$	5	\$
106	Tree Trimming Crew (Aerial lift truck with 70-ft. vertical reach with operator, Chipper Truck and Chip Truck with operator and Tree Climber/Trimmer	HR	\$	2	\$
107	Trees Removed – diameter 1" – 10"	EA	\$	2	\$
108	Trees Removed – diameter 11" – 20"	EA	\$	3	\$
109	Trees Removed – diameter 21" – 30"	EA	\$	1	\$
110	Trees Removed – diameter 31" – 40"	EA	\$	1	\$
111	Trees Removed – diameter 41+"	EA	\$	1	\$
112	Stump Removed – diameter 12" – 18"	EA	\$	1	\$
113	Stump Removed – diameter 19" – 24"	EA	\$	1	\$
114	Stump Removed – diameter 25" – 36"	EA	\$	1	\$
115	Stump Removed – diameter 36" – 45"	EA	\$	1	\$
116	Stump Removed – over 46+"	EA	\$	1	\$
<b>Total Bid Price</b>					\$

**Year 2** Unit Price Increase \_\_\_\_\_%

**Year 3** Unit Price Increase \_\_\_\_\_%

C. **NON-COLLUSION.** The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair, and made without collusion or fraud with any other

person. The undersigned further certifies under the penalty of perjury that the undersigned is not debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any other rule or regulation promulgated thereunder. As used in this certification the word "person" shall mean natural person, joint venture, partnership, corporation, or other business or legal entity.

D. **TAX COMPLIANCE.** Pursuant to M.G.L. c.62(c) §49(a), the individual signing this document on behalf of the Contractor, hereby certifies, under the penalties of perjury, that to the best of their knowledge and belief the Contractor has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

E. **OSHA CERTIFICATION.** That he is able to furnish labor than can work in harmony with all other elements of labor employed or to be employed at the work. All employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that all employees to be employed in the work subject to this bid have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration. (MGL. c. 30, Section 39S (a))

Pursuant to M.G.L. c. 30, Section 39M and M.G.L. c. 149, I certify under penalties of perjury that, to the best of my Knowledge and belief, I am in compliance with the OSHA requirements as stated above.

F. **DEBARMENT:** The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

G. **INSURANCE:** The undersigned agrees to provide an Insurance Certificate specifying the Lowell Housing Authority as "Named Insured."

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Authorized Signature (Print & Sign): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_