



QSP ADDENDUM #1

To: All Bidders

From: Rita V. Brousseau, Chief Procurement Officer

Date: November 20, 2023

Re: QSP 2023-24 Vehicle Repairs

This Addendum modifies and forms a part of the Bid Set documents dated November 17, 2023.

This Addendum consists of the following: Three (3) typed pages.

Where any items called for in the bid documents are supplemented here, the supplemental requirements shall be considered as added thereto. Where any original item is amended, voided, or superseded here, the other provisions of such items not specifically amended, voided, or superseded shall remain in effect.

CHANGE - Bid Price Sheet. Line Item #3-Oil Change, has been removed from the bid price list. Vendors are instructed not to submit a bid price on that line. Pricing for an oil change shall be calculated for the hours worked plus materials/supplies used.

Vendors shall add lines 1, 2 & 4 for a total bid price. **To be considered a responsive bid, all bids must be received on the revised bid pricing sheet.**

NOTE TO ALL BIDDERS: YOU MUST ACKNOWLEDGE RECEIPT OF ALL ADDENDA ON YOUR BID SUBMISSION FORM WHERE INDICATED OR INCLUDE A COPY OF ADDENDA IN YOUR BID SUBMISSION.



FORM FOR QUOTE

******REVISED******

Complete and include in quote submittal.

The undersigned proposes to furnish all services for **QSP 2023-24 Vehicle Repairs**, for the Lowell Housing Authority in Lowell Massachusetts in accordance with the Contract Documents for the contract price specified below.

Extraneous numbers, prices, comments, etc., appearing elsewhere on this bid shall be deemed to have no effect on the prices offered in the designated locations and will not be considered. Bid prices/fees are final and all inclusive. No extra charges shall be billed to the Authority.

The below estimated quantities do not guarantee the actual amount that will be purchased or awarded during the year, but the total amount will be used in determining and evaluating the low bidder.

Item	Description	Unit Price	Est. Qty	Total Price
1	Hourly Labor Rate	\$	200 hrs	\$
2	Annual Vehicle Inspection	\$	25	\$
3	Oil Change	\$	25	\$
4	Markup on parts no more than 15%	_____ %	\$5,000.00	\$
TOTAL				\$

Prompt Pay Discount _____% net _____ days.

The undersigned bidder hereby states that by completing and submitting this Form and all other documents within this bid submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the LHA discovers that any information entered herein to be false, such shall entitle the LHA to disqualify, not consider for award, or cancel any award with the undersigned party.

Further, by completing and submitting the bid submittal and by entering and submitting the bid costs provided, the undersigned bidder is agreeing to abide by all terms and conditions pertaining to this QSP as issued by the LHA, including an agreement to execute the Standard Goods and Services Agreement form attached herein. Pursuant to all QSP Documents, this



Form for Quote, all attachments and all completed Documents submitted, the undersigned proposes to supply the Lowell Housing Authority with the services described herein for the bid prices entered.

Non-Collusion. The undersigned certifies under the penalties of perjury that this quote/bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this paragraph the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

Tax Compliance. Pursuant to M.G.L. c.62(c) §49(a), the individual signing this Contract on behalf of the Contractor, hereby certifies, under the penalties of perjury, that to the best of their knowledge and belief the Contractor has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.



Authorized Signature _____ Date _____

Company Name _____

Address _____

FID or SS # _____

Contact Name & Title _____

Contact Email/Telephone _____